



Public Works Department
Engineering Division
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April 13, 2016

Addendum No. 1

ANNUAL STREET SWEEPING SERVICE

BIDS DUE (NEW DATE): Thursday, April 28, 2016, 4:00 p.m.

Bidders

The following addendum amends and is hereby made a part of the contract documents for the ANNUAL STREET SWEEPING SERVICE. **The primary purpose of this addendum is to amend the Scope of Services reflecting the disposal of debris.**


SCOPE OF SERVICES

Scope of Services, Disposal of Debris (No. 10)

Remove "The CONTRACTOR shall be responsible for the disposal of all refuse/debris collected within CITY in accordance with all Federal, State and CITY requirements."

Scope of Services, Disposal of Debris (No. 10)

Remove "The CONTRACTOR shall bear the expense of hauling the debris."



Susanna Chan, Public Works Director

*****END OF ADDENDUM*****

“CONTRACTOR”.

9. STANDARDS OF PERFORMANCE:

- a. Street sweeping shall be performed in accordance with accepted standards for Municipal Street Cleaning. When necessary for proper cleaning, CONTRACTOR shall make more than one pass on a street, without extra charge. Streets with raised medians (commercial and residential) shall have their curb-gutter perimeter swept, including turnouts. Street grade striped medians shall be swept in their entirety. All deposits within intersections shall be removed as part of the sweeping operations. CONTRACTOR shall immediately respond when notified by CITY to re-sweep unsatisfactory areas at no additional charge. If the CONTRACTOR fails to clean the same streets within the same day that notice is given by the CITY, the CITY may clean such streets and charge the costs to the CONTRACTOR. The CITY is authorized to deduct such costs from any payments due to the CONTRACTOR.
- b. Each sweeper operator shall notify the Public Works/Maintenance Services Division at the start of each shift and at the completion of each shift. Each sweeper operator shall complete a Daily Sweeper Report at the conclusion of each shift and leave it at the CITY's Municipal Services Center.
- c. The equipment operator shall maintain a log, listing the locations of roadways that cannot be adequately swept because of obstructions such as low hanging limbs or vehicles parked on CITY streets for extended periods of time. The CONTRACTOR shall report these locations to CITY'S Maintenance Services Division, within 48 hours. Deductions shall be made from the CONTRACTOR'S payments for areas not swept due to obstructions that were not reported to CITY within the time allowed.

10. DISPOSAL OF DEBRIS:

The CONTRACTOR may dump all debris at the CITY's Maintenance Services Center or other site(s) within the City limits designated by the CITY. Sweepings are not to be off loaded at temporary storage sites unless acceptable to the CITY. The CITY shall review and determine the acceptability of all disposal location(s). The cleanup required around the location due to debris falling outside the designated location(s), is the sole responsibility of the CONTRACTOR.

11. SUPERVISION:

The CONTRACTOR agrees that its performance of each of the provisions of this Agreement shall be to the standards set by CITY's Maintenance Services Manager or his/her designee to insure cleanliness, health, and sanitation in the sweeping of streets and disposal of all sweepings within CITY. All work shall be done in a thorough and professional manner in accordance with generally accepted good practices in the street sweeping industry. The CONTRACTOR shall designate a contact person to be available daily during street sweeping hours, and as well as a contact person(s) to be available daily during off-hours for emergencies.

12. ACCIDENTS; SWEEPING EQUIPMENT SAFETY:

Any and all accidents, regardless of how minor, involving another person, private property, or vehicle, shall be reported immediately to the City of Los Altos Police Department and a report requested. The CITY's Maintenance Services Manager or his/her designee shall also be contacted immediately and be provided a copy of any reports.